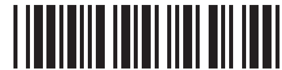
All portions of this form ***must*** be completed to constitute a valid authorization for release of health information under the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations.



Patient's Name				Date of Birth	Medical Record Number
Address	City	State	Zip	Telephone Number	Email Address

I authorize the use and disclosure of health information about me as described below:

Facility Authorized to Release my Health Information				
Address	City	State	Zip	Telephone Number

Agency or Individual(s) Authorized to Receive my Health Information				
Address	City	State	Zip	Telephone Number

Health Information that may be used / disclosed is limited to the following:

- ☐ Progress Notes
- ☐ Emergency Room Record
- ☐ Discharge Summary
- ☐ History and Physical
- ☐ Consultation(s)
- ☐ Lab
- ☐ Pathology Report
- ☐ Operative Note(s)
- ☐ Imaging/X-Ray Films
- ☐ X-Ray Reports
- ☐ Entire Record
- ☐ Fetal Heart Monitor Strips

Sensitive Information:

- ☐ Alcohol Abuse
- ☐ Drug Abuse
- ☐ Communicable diseases, including HIV status
- ☐ Genetic Testing
- ☐ Psychiatric/Behavioral Diagnoses
- ☐ Other *(specify)* ______________________________

Health Information that may be used / disclosed is limited to the following periods of healthcare:

From (date): ____________ To (date): ____________ Account Number: ____________

From (date): ____________ To (date): ____________ Account Number: ____________

Health information to be released to the above named agency / individual is to be used / disclosed for the following purpose(s):

- ☐ Treatment/Consultation
- ☐ At Request of Patient
- ☐ Research
- ☐ Marketing
- ☐ Billing or Claims Payment
- ☐ At Request of Employer
- ☐ Other ______________________________

Form and Format of Disclosure Requested: ______________________________

"Health Information" identifies you (the patient) by name, and includes other demographic information about you. "Health Information" may include, but is not limited to: medical records, X-Ray films, slides, tracings, strips, etc.

I hereby discharge the releasing facility, its agents and employees from any and all liabilities, responsibilities, damages, and claims which might arise from the release of information authorized herein, including Sensitive Information as indicated above, which was compiled during my visit, encounter or hospitalization, or make copies thereof in accordance with the policies of this facility.

Protected Health Information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and is no longer protected by this privacy rule. If research-related Health Information is used or disclosed for continued research purposes, an expiration date or event does not apply.

If no specific date or event is noted below, this authorization will automatically *expire 60 days* after the date of signature. I understand that I have a right to revoke this authorization at any time, in writing, as stated in the Notice of Privacy Practices, except where the facility has already made disclosures in reliance upon my prior authorization.

Treatment, payment, enrollment or eligibility for benefits may not be conditioned on obtaining an authorization if the HIPAA prohibits such conditioning. If conditioning is permitted, refusal to sign the authorization may result in denial of care or coverage.

NOTICE TO RECEIVING AGENCY OR INDIVIDUAL: This information is to be treated in accordance with (HIPAA) privacy regulations.

Patient's Signature or Legal Representative		Date	Time
Relationship to Patient / Authority to Act on Patient's Behalf	Interpreter, if Utilized	Date	Time
Witness Signature		Date	Time

Authorization to Use and Disclose Protected Health Information

HIM-1401

(Revised 05/14, 08/14, 04/15, 09/16, 04/17, 01/18, 02/20, 06/21)

Patient Label